

A P P E N D I X C

Feature Comparison

The Feature Comparison between Mail Manager and Mail Manager LE includes a listing of all features and options available in Mail Manager and Mail Manager LE. For more information on Mail Manager and premium options, contact BCC's sales department at (800) 337-0442.

Table C.1 *Feature Comparison between Mail Manager and Mail Manager LE*

Feature	Mail Manager	Mail Manager LE	Mail Manager Option	Mail Manager LE Option
Configuration/Preferences				
Online help	*	*		
Link to BCC Webpage	*	*		
Online user guide	*	*		
Default file names & folders	*	*		
Processor info	*	*		
General preferences				
2-digit year	*	*		
Expression processing - wildcards	*		Default (? and *)	
Show AID report (<i>error reporting</i>)	*	*		
Clear error log	*	*		
Web Update (<i>allows you to check for updates from within the software</i>)	*	*		
Lists/record layouts preferences				
Count selected records	*	*		
Guess datatypes for dBase files	*			
Default dBase level for new lists	*		Default (5)	
Grid size	*	*		
Disable hide record confirmation	*	*		
List compression level	*		Default	

Table C.1 Feature Comparison between Mail Manager and Mail Manager LE

Feature	Mail Manager	Mail Manager LE	Mail Manager Option	Mail Manager LE Option
Boolean display values	*	*		
Default caption position	*			
Prompt to compress list when closed	*			
Default compression level	*			
Background processing preferences				
Disable/hide/minimize list window	*			
Auto display import status	*			
After background process options	*			
Label/report preferences				
Default label product	*	*		
Default label properties	*	*		
Default ZIP + 4 [®] /DPC properties	*	*		
Truetype for barcodes	*	*		
Add State & ZIP [®] w/ City	*	*		
Print single label options	*			
Never automatically check fixed	*	*		
Keyboard/monitor preferences				
Record view keyboard options	*	*		
General keyboard options	*	*		
Multiple monitor settings	*			
Printers				
Windows & Non-windows (See “Installing and Configuring” on page 9.)	*	*		
Printing options	*			
Multi-print	*			
Banner page	*			
Multiple copies/collation	*			
Network version			Network	
TaskMaster (record/playback and scripting capabilities to process lists automatically)			TaskMaster	

List Functions

Table C.1 Feature Comparison between Mail Manager and Mail Manager LE

Feature	Mail Manager	Mail Manager LE	Mail Manager Option	Mail Manager LE Option
New list – blank	*	*		
New list – from template	*	*		
Basic business address	*	*		
Basic residential address	*	*		
BCC Data Services	*	*		
Business 2-line w/route information	*	*		
Business w/route information	*	*		
CASS™ 2000-2001	*			
CDS template	*	*		
FASTForward audit	*			
Occupant address w/walk sequence	*	*		
Residential 2-line w/route information	*	*		
Residential w/route information	*	*		
New list – from dBase (<i>allows direct access to dBase files</i>)	*			
dBase configuration file	*			
Convert from Mail Manager 2000	*	*		
Create sublist	*	*		
List view	*	*		
History table	*	*		
Background processing (<i>allows processing of multiple lists at once</i>)	*			
Delete list	*	*		
Delete from list of lists only	*			
Delete MM associated files only	*			
Delete associated & dBase files	*	*		
Compress/uncompress list	*			
Package/unpackage list	*	*		
Package active list	*			
List properties	*	*		
Change list description & group	*	*		

Table C.1 Feature Comparison between Mail Manager and Mail Manager LE

Feature	Mail Manager	Mail Manager LE	Mail Manager Option	Mail Manager LE Option
View list statistics	*	*		
Set default priority for background processes	*			
View layout properties	*	*		
Print Structure report	*	*		
View list history	*	*		
Store company info for permits	*	*		
Record notes	*	*		
Password protection	*			
<i>Note on templates: Templates are named differently in Mail Manager and Mail Manager LE, but contain essentially the same fields. However, Mail Manager templates containing route information contain both Carrier Route and Line-of-Travel fields, while Mail Manager LE templates contain only Carrier Route.</i>				
Layout Functions				
Modify record layout (at any time)	*	*		
Create/change captions	*	*		
Align/move fields	*	*		
Change field name and field length	*	*		
Change address group	*			
Change datatype	*	*		
Create/change mask	*			
Select lookup table	*			
Skip field	*			
Calculated fields	*			
Change tab order	*	*		
Save record layout as a template	*	*		
Lookup tables	*			
Datatypes				
ACS™ datatypes (ACS Checkdigit, ACS Keyline)	*			
Alphanumeric	*	*		
Auto Increment	*			

Table C.1 Feature Comparison between Mail Manager and Mail Manager LE

Feature	Mail Manager	Mail Manager LE	Mail Manager Option	Mail Manager LE Option
BMC Number	*			
Boolean	*	*		
Business/Residential Flag	*			ECR LE
Carrier Route	*	*		
City	*	*		
COA datatypes (<i>Match Flag, Move Date, Move Type, Processing Date</i>)	*	*		
Company (Firm)	*	*		
Country	*	*		
Country Code	*			
Date	*	*		
Date and Time	*			
Date Printed	*			
Date Record Added	*	*		
Date Record Updated	*	*		
Delivery Address Datatypes (<i>Delivery Address, Alternate 1, Suite/Apt</i>)	*	*		
Delivery Address, Alternate 2	*			
Email Address	*			
FASTforward Datatypes (<i>Move Effective Date, Record Key, Timeout Count</i>)			MOVE Manager	
Gender	*			
Lookup Table	*			
Memo	*			
Number datatypes (<i>Binary Coded Decimal (BCD), Currency, Decimal, Integer, Long Integer, Numeric, Small Integer, Word</i>)	*			
Operator Code	*			
Person datatypes (<i>First Name, Full Name, Last Name, Middle Name</i>)	*	*		

Table C.1 Feature Comparison between Mail Manager and Mail Manager LE

Feature	Mail Manager	Mail Manager LE	Mail Manager Option	Mail Manager LE Option
PR Urbanization Name	*	*		
Presort datatypes (OEL, Pack Number, Pack Piece Count, Pallet Number, Piece Number, Postal Zone Number, Sack Number, Sack and Pack Numbers, Sequence Number, Stream Code)	*			
Presort, In-county Indicator	*			Periodicals
Presort, Subscriber Flag	*			Periodicals
Salutation Text	*			
State Abbreviation	*	*		
Time	*			
Title	*			
Videojet Makeup Code	*			
Walk Sequence	*			ECR LE
ZIP + 4 datatypes (Check Digit; Delivery Point; FIPS County Code; Footnote Codes; LACS Status; Plus 4 Add-on; Record Type; Return Code; ZIP Code™, 5 Digit; ZIP Code, 9 Digit)	*	*		
Z4, Latitude	*			
Z4, Longitude	*			
Z4, Line-of-Travel (eLOT™)	*			ECR LE
Z4, Congressional District	*			
Z4, County Name	*			
Z4, Postal Finance Number	*			
Z4, ZIP + 4/DP/Check Digit Combo	*			
ZIP + 4 Parsed datatypes (Post-Directional, PMB Designator; PMB Number, Pre-Directional, Primary Name, Primary Number, Secondary Unit Desc., Secondary Unit Number, Suffix)	*			

Table C.1 Feature Comparison between Mail Manager and Mail Manager LE

Feature	Mail Manager	Mail Manager LE	Mail Manager Option	Mail Manager LE Option
Import Functions				
Import file types				
Borland Paradox	*			
dBase/FoxPro	*	*		
Delimited	*	*		
Don't know – Let us guess	*	*		
Fixed length (CR/LF)	*	*		
Label image disk file (1-up)	*	*		
Label image disk file (2 to 4-up)	*			
MM 2000	*	*		
MS Access	*			
MS ADO	*			
MS Excel	*	*		
Standard ASCII fixed length	*	*		
USPS [®] CDS	*			ECR LE
Videojet JSII	*			
Import methods				
Add all records	*	*		
Delete all records before importing	*	*		
Merge source & destination files	*			
Hide matching records on import	*			
Import from tape			Tape	
Match layout for flat text files	*			
Adjust floating address lines	*			
Join fields	*	*		
Split fields	*	*		
Split City, State, and ZIP [®]	*	*		
Split from right or left	*	*		
Split combined name	*			
Split City	*			
Split State	*			

Table C.1 Feature Comparison between Mail Manager and Mail Manager LE

Feature	Mail Manager	Mail Manager LE	Mail Manager Option	Mail Manager LE Option
Split ZIP	*			
Import options				
Show status during import	*	Default		
Delete source file after importing	*	*		
Add constant text	*	*		
Auto-fill walk sequence	*			ECR LE
Remove all spaces	*			
Remove redundant spaces	*			
Strip leading spaces	*			
Strip leading zeros	*			
Strip control characters	*			
Filter characters	*			
Replace filtered characters with space	*			
Ignore Suffix Table	*			
Case change	*			
Date format change	*			
Pivot year	*			
Import selectivity	*			
Save transfer format	*	*		
Export Functions				
Export file types				
Borland Paradox	*			
dBase/FoxPro	*	*		
Delimited	*	*		
Fixed length (CR/LF)	*	*		
MS Access	*			
MS Excel	*			
Standard ASCII fixed length	*	*		
General export options				
Export to tape			Tape	

Table C.1 Feature Comparison between Mail Manager and Mail Manager LE

Feature	Mail Manager	Mail Manager LE	Mail Manager Option	Mail Manager LE Option
Select fields for export	*	*		
Rename fields	*			
Export record number	*			
Remove all spaces	*			
Remove redundant spaces	*			
Strip leading spaces	*			
Include/delete mask characters	*			
Change case	*			
Change date format	*			
Enter lookup field as code or value	*			
Set dBase level	*	*		
Delimited file options (<i>header, delimiter, separator, quote character</i>)	*	*		
MS Access options (<i>table name, MS Access version</i>)	*			
MS Excel options (<i>header, MS Excel version</i>)	*			
Text file options (<i>delimiter, truncate trailing blanks</i>)	*	*		
Export selectivity	*			
Export report	*	*		
Strip leading zeros	*			
Flat Fixed Options	*	*		
Maintenance Functions				
Undo, cut, copy, and paste data	*	*		
Add, hide, unhide, show hidden records	*	*		
Calculated expressions	*			
Genderize, edit Gender table	*			
Edit Name Split tables	*			
Find/Replace	*	*		
Data entry features	*	*		

Table C.1 *Feature Comparison between Mail Manager and Mail Manager LE*

Feature	Mail Manager	Mail Manager LE	Mail Manager Option	Mail Manager LE Option
Settings for Enter, Tab, and arrow keys	*	*		
Paste last saved record or field value	*	*		
Set and paste default field values	*	*		
Auto-insert last saved or default field value	*	*		
Copy/paste record	*	*		
Skip fields not used in data entry	*			
Set tab order	*	*		
Field masks	*			
Auto ZIP + 4 encode	*	*		
Smart caps	*			
Edit capitalization table	*			
Indexes	*	*		
Unlimited fields (100 character max)	*	*		
Index expressions	*	*		
Index Expression Builder	*			
Case sensitivity option	*	*		
Descending option	*	*		
Unique option	*	*		
Rebuild indexes	*	*		
Permanently reorder list	*			
Mark non-presorted records	*			
Selectivity	*	*		
By value	*	*		
By field	*			
Selectivity expressions	*	*		
Selectivity Expression Builder	*			
Sampling	*			

Table C.1 Feature Comparison between Mail Manager and Mail Manager LE

Feature	Mail Manager	Mail Manager LE	Mail Manager Option	Mail Manager LE Option
Count selected records	*	*		
Filter selected records	*			
Hide/unhide selected records	*	*		
Delete hidden records	*	*		
Genderize selected records	*			
Dial phone number	*			
Modify selected records feature	*	*		
Confirm individual records before modifying	*	*		
Show sample data	*			
Copy/join fields	*	*		
Enter constant text	*	*		
Clear field	*	*		
Filter characters	*	*		
Replace words	*			
Calculate expression	*			
Pad ZIP Code with zeros	*	*		
Convert date format	*	*		
Calculate walk sequence	*			ECR LE
Genderize	*			
Enter incremented value	*			
Mark field	*			
ZIP + 4[®] Encoding Functions				
Encode selected records	*	*		
Encode single record	*	*		
Auto ZIP + 4 encode (<i>encodes records as they are entered</i>)	*	*		
eLOT™ assignment	*			ECR LE
Swap address lines	*	*		
Standardize delivery address	*	*		
Standardize city	*	*		

Table C.1 Feature Comparison between Mail Manager and Mail Manager LE

Feature	Mail Manager	Mail Manager LE	Mail Manager Option	Mail Manager LE Option
Abbreviate city	*			
Use small town default	*	*		
Ignore non-USPS® addresses	*	*		
Extended matching option (<i>searches for exact match if default match is found</i>)	*		(always activated)	
Encode up to three address groups	*			
Convert case (upper/mixed/lower/auto)	*	*		
Return input firm as is	*			
User certification	*			
PS Form 3553	*	*		
Summary page	*	*		
NDI report	*			
ZIP + 4® researching	*	*		
Presort Functions				
Save multiple presorts	*			
First-Class Mail® and Standard Mail® presorts	*	*		
Periodicals presorts (including CR & ride-along)	*			Periodicals LE
Bound Printed Matter, Parcel Select® presorts			Bound Printed Matter/ Parcel Post	
Letters, cards/double cards and flats	*	*		
Machinable/Irregular parcels	*			
Auto/Machinable/Nonauto/News	*	*		
Nonmachinable/Barcoded	*			
ECR/Walk Sequence/AutoCR	*			ECR LE
Use 3-digit CR/5-digit scheme/Nonprofit	*	*		
Option to skip 5-digit containers	*	*		
Piece weight/thickness calculation	*	*		
Enter piece dimensions (height & width)	*			
ADC/Carrier Route	*			Periodicals
Single BMC/SCF drop	*	*		

Table C.1 Feature Comparison between Mail Manager and Mail Manager LE

Feature	Mail Manager	Mail Manager LE	Mail Manager Option	Mail Manager LE Option
Multiple BMC/SCF/DDU drops	*			
Set BMC/SCF/DDU threshold values	*			
Firm packaging			Firm Packaging	
Palletization (<i>package, sack, and/or tray based</i>)			Palletization	
Change pack/container order	*	*		
Mail.dat			Mail.dat	
Presort selectivity	*			
Mark records with presort data	*			
Advanced presort settings	*			
Change container dimensions	*			
Use strict pack minimum	*			
Pallet dimensions, tray layers, and options			Palletization	
Mxd BMC pallets for machinable parcels			Palletization	
DDU settings	*			
Prefer 5-DG Auto	*			
Sort CR by ZIP [®] or level	*			
Minimum CR5 package size	*			
Order Package Service Output by Zones			Bound Printed Matter/ Parcel Post	
Manual Only	*			
Combine ASF with parent DBMC	*			
Combine Package Service Zones			Bound Printed Matter/ Parcel Post	
Order Presort Output by ZIP Code	*			
Prefer Non-ZIP + 4 [®] as Nonauto	*			
Use Absolute Container Numbers	*			
Periodical Sack capacity	*			

Table C.1 Feature Comparison between Mail Manager and Mail Manager LE

Feature	Mail Manager	Mail Manager LE	Mail Manager Option	Mail Manager LE Option
Automatically Load Last Settings Used	*			
Verify 5-digit ZIP® codes	*			
Default Origin ZIP® codes	*			
Presort Documentation				
Zone distribution report	*			Periodicals
Destination summary report	*			
Container totals report	*	*		
Presort summary report	*	*		
BMC number report	*			
USPS Qualification report	*	*		
Print summary page only	*	*		
Use in-county table	*			Periodicals
News	*			Periodicals
Publication title & number	*			Periodicals
Use nonprofit form	*	*		
Manual only	*	*		
Mailing piece weight	*	*		
Mail ID code	*	*		
Include filename on statement	*	*		
Preview	*	*		
Save to text file	*	*		
Postage statements	*	*		
PS Form 3553	*	*		
NDI Report	*			
First-Class Mail® forms (3600-R, 3600-P)	*	*		
Periodicals forms (3541, 3541-A)	*			Periodicals
Standard Mail® forms (3602-R, 3602-P, 3602-N, 3602-NP)	*	*		
Standard Mail forms (with surcharge) (3602-RS, 3602-PS, 3602-NS, 3602-NPS)	*	*		

Table C.1 Feature Comparison between Mail Manager and Mail Manager LE

Feature	Mail Manager	Mail Manager LE	Mail Manager Option	Mail Manager LE Option
Standard Mail forms (Heavy Letters) (3602-HR, 3602-HP, 3602-NHR, 3602-NHP)	*	*		
Bound Printed Matter/Parcel Select forms (3605-BFR, 3605-DFR, 3605-BFP, 3605-DFP, 3605-BPR, 3605-BPP, 3605-DPR, 3605-DPP, 3605-PR, 3605-PP, 3605-SR, 3605-SP)			Package Services	
Container tags	*	*		
Option to omit barcodes	*	*		
Set number of copies	*	*		
Identifier label	*	*		
North/South order	*			
Label/page dimensions	*	*		
TrayMate options	*	*		
Default/save settings	*	*		
CR Facing slips	*			ECR LE
Pallet tags			Palletization	
Tray tags/Bag tags	*	*		
Save to disk option	*			
Preview	*	*		
Custom information line	*			
Use Information Line	*	*		
Include all WS Totals	*			ECR LE
Print Statement	*	*		
Print Statement Only	*	*		
Add Unique digits	*	*		
Report Functions				
Quick report	*	*		
Change field length	*	*		
Include record number	*			
Omit header & pagination option	*			

Table C.1 *Feature Comparison between Mail Manager and Mail Manager LE*

Feature	Mail Manager	Mail Manager LE	Mail Manager Option	Mail Manager LE Option
Print summary option	*		Default	
Lookup field display	*			
Select fields	*	*		
Selection Criteria	*			
Include List Name in Report	*			
Include File Name	*			
Include File Path	*			
Distribution report	*	*		
Field length controls	*	*		
Single column option	*			
Omit header & pagination option	*		Default	
Print summary option	*		Default	
Print subtotals option	*		Default	
Print on change only option	*		Default	
Lookup fields	*			
Select fields	*	*		
Indexes	*	*		
Selection Criteria	*			
Include List Name in Report	*			
Include File Name	*			
Include File Path	*			
Print Leaders	*			
Distribution/Quick report printing options	*	*		
Print to printer	*	*		
Option to use fonts	*			
Print to file option	*			
Preview	*	*		
Report Title	*	*		
Duplicate reporting	*	*		
Duplicates Report	*	*		
Summary Report	*	*		
Hide duplicates	*	*		

Table C.1 Feature Comparison between Mail Manager and Mail Manager LE

Feature	Mail Manager	Mail Manager LE	Mail Manager Option	Mail Manager LE Option
Edit duplicates	*			
Mark duplicates	*			
Calculate priorities	*			
Duplicate Report Printing	*	*		
Report Title	*	*		
Print to Printer	*	*		
Option to use fonts	*	*		
Print to file option	*	*		
Preview	*	*		
Bulk email capabilities	*			
Print directory of lists	*	*		
User defined reports	*			
Data Services				
NCOA ^{Link™} _w /LACS ^{Link™}	*	*		
DSF ^{2™}	*	*		
Label Functions				
Non-presorted labels	*	*		
Print single label	*			
Page setup				
Page settings (<i>Paper size, source, width, height, orientation, margins</i>)	*	*		
Label width, height, pitch, # across/down	*	*		
CPI/LPI settings	*	*		
Built in label dimensions (<i>Avery, MACO, Cheshire, and Costar</i>)	*	*		
Label file output types				
ACCUFAST	*			
Admark	*			
Astrojet, Astrojet II Plus or higher, Astrojet CSV	*			

Table C.1 Feature Comparison between Mail Manager and Mail Manager LE

Feature	Mail Manager	Mail Manager LE	Mail Manager Option	Mail Manager LE Option
Buskro	*			
CSV	*			
dBase/FoxPro/Paradox	*			
Delimited	*	*		
Diconix	*			
Domino	*			
Fixed length	*	*		
Freehand	*			
Imaje Jet Thinker, Imaje Messenger	*			
Kodak	*			
Label image (1 column/1-up)	*	*		
Label image (unlimited columns)	*			
Marconi Print Mail	*			
MCS Pro Inkjet	*			
MS Access	*			
Pitney Bowes Envelope Designer	*			
Prism, Prism JetMail	*			
QUAD/Graphics	*			
SCITEX	*			
Sure-Jet	*			
Videojet (<i>JSII, PrintPro, TEXT, TEXT2, VIP 2, VIP III/IV/NT</i>)	*			
Wink Jet	*			
Word Perfect merge	*			
General print to file settings	*	*		
Label width/height/separation	*	*		
# across/down	*			
Append label files	*	*		
Output to tape				Tape
Each record is a fixed size	*			
Include a header	*	*		

Table C.1 *Feature Comparison between Mail Manager and Mail Manager LE*

Feature	Mail Manager	Mail Manager LE	Mail Manager Option	Mail Manager LE Option
Show maximum field widths in header	*			
The file is made up of lines	*			
Lines are delimited by	*			
The file is made up of fields	*			
Include mask characters	*			
Preserve data types	*			
Fields are quoted with	*			
Fields are delimited by	*			
Records are delimited by	*			
File splitting options				
Maximum labels per file	*			
Maximum blocks	*			
Inkjet controls				
Include relays	*			
User-defined search code	*			
User-defined demographic code	*			
User-defined pack break	*			
User-defined sack break	*			
Ideal stack or bundle size	*			
Minimum stack or bundle size	*			
Maximum stack or bundle size	*			
User header labels options				
Include User Header Label 1	*			
Include User Header Label 2	*			
First image position	*			
Piece length	*			
Lines per label	*			
Label image width	*			
Left margin trim	*			
Right margin trim	*			
Skip on tape read error	*			

Table C.1 Feature Comparison between Mail Manager and Mail Manager LE

Feature	Mail Manager	Mail Manager LE	Mail Manager Option	Mail Manager LE Option
Skip blank pieces	*			
Enable pack breaks	*			
ZIP Orientation	*			
Label properties	*	*		
Reverse order	*			
North/south	*			
Repeat labels	*			
Copies	*			
Change address group	*			
Sequential number start	*			
Enhanced line floating	*			
Remove leading/trailing spaces	*			
Case conversion	*			
Form feed	*	*		
ACS™	*			
Dummy labels	*			
Pause printer	*			
Separators in margin	*			
Mod 7, Edge, Line scan and visual codes	*			
Mark Records	*			
Quality Control labels	*			
Multiple layouts (<i>Vary label layout for a single label run</i>)	*			
Label structure report	*			
Label options	*	*		
Position	*	*		
Comma or space after	*	*		
Fixed horizontally	*	*		
Alignment	*	*		
Preview	*	*		
Zoom in/out in <i>Label Designer</i>	*	*		

Table C.1 Feature Comparison between Mail Manager and Mail Manager LE

Feature	Mail Manager	Mail Manager LE	Mail Manager Option	Mail Manager LE Option
Add standard fields	*	*		
Set font	*	*		
Save as template	*	*		
Add/remove tool bars	*	*		
Line floating: up/down/fixed	*	*		
Snap to grid	*			
Fixed after floating	*			
Transparent graphics	*			
Float lines up within text box	*			
Inside message (Videojet VIP III/IV/NT)	*			
Special fields				
ACS™ checkdigit	*			
ACS Participant Code	*	*		
BMC number	*			
Calculated text	*			
Check digit	*			
Constant text	*	*		
Date printed	*			
Graphic images	*			
Label number	*	*		
List name	*			
Mod 10 check digit	*			
Record number	*	*		
Sequential label number	*			
ZIP + 4/DP combo	*	*		
FIM Barcode	*			
PLANET® barcode	*	*		
POSTNET™ barcode	*	*		
Machinable Parcel barcode				Bound Printed Matter/ Parcel Post®

Table C.1 Feature Comparison between Mail Manager and Mail Manager LE

Feature	Mail Manager	Mail Manager LE	Mail Manager Option	Mail Manager LE Option
In County Indicator	*			Periodicals
OEL	*	*		
Pack number	*			
Pack piece count	*			
Pallet number			Palletization	
Piece number	*			
Postal Zone number	*			Periodicals
Sack number	*			
Sack and pack numbers	*	*		
Sequence number	*			
Stream code	*			
Text boxes (<i>for performing mail merges & form letters</i>)	*			
Visual sack/pack separator	*	*		
POSTNET barcode properties	*	*		
Graphics/True type option	*	*		
Digits/band characters option	*	*		
Enable 5-digits	*	*		
Digit options	*	*		
Band character options	*	*		
Omit on ECR pieces	*	*		